Accessing Payroll Information in Skyward:

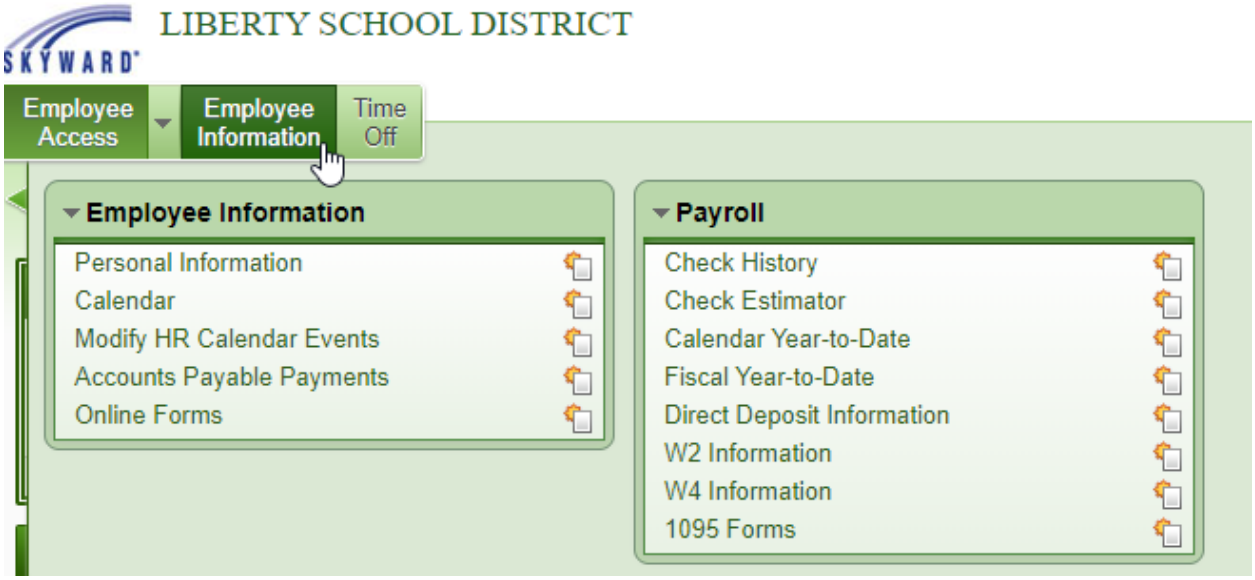
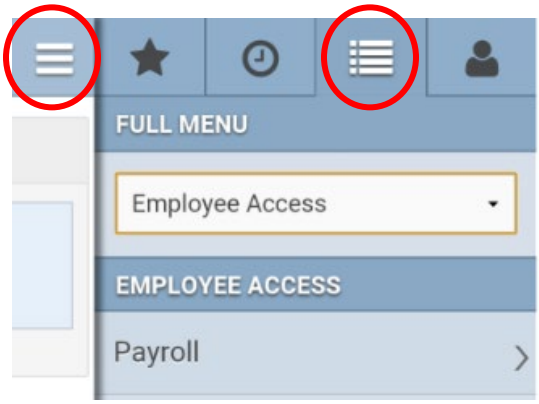
1. Login* at http://eaplus.liberty.wa-k12.net (or use the "Staff Skyward Login" link on the Liberty Staff Links page.) Be sure the Login Area dropdown says "All Areas"

OR

2. Download the **Skyward Mobile Access** app on your mobile device.

*If you do not know your login ID or password, try the **Forgot your Login/Password?** link on the login screen and enter your email address. Coaches and substitutes, enter your home email address; all other staff, use your ...@libertysd.us address. If that does not work, call the district office at 509.624.4415 for a password reset.

ONLINE: Navigate to the **Employee Access** menu under the Skyward logo and use the **Employee Information** button to view check history, leave balances, past W2s and more.



MOBILE APP: Use the menu icons (circled in red) to select the **Employee Access** menu to view check history and YTD totals.